

## **JOB ANNOUNCEMENT**

### **Victim Advocate for Parole Special Management Unit** (Position located in the Hartford area, with extensive statewide travel) **Connecticut Sexual Assault Crisis Services, Inc. (CONNSACS)**

#### **Job Summary:**

Under the direction and supervision of the Director of Victim Advocacy, the Victim Advocate is responsible for providing outreach and advocacy, information and referral services for sexual assault victims, their families and other secondary victims whose offender is being supervised by the Parole Special Management Unit.

#### **Job Responsibilities:**

1. Provide information to the victim, victim's family or other appropriate secondary victims about the Parole Special Management Unit, the offender's status, conditions of parole, and other information deemed appropriate including information about behavior violation(s) and pending court action;
2. Provide information and referral services to victims, their families and other secondary victims for ongoing counseling and other services;
3. Establish a communication link with the victim, victim's family, and other secondary victims to provide feedback from them to the units that will assist the team in the supervision of the offender;
4. Participate in offender treatment programs including counseling groups and victim empathy segments; participate with the Parole Special Management Unit on home and field visits; accompany officers on pre-release interviews and home investigations; attend and participate in the unit staff meetings and trainings;
5. Assist with the education of the community and other professionals regarding Parole Special Management Unit, community registration and sex offender notification, community involvement in offender supervision, victim issues, prevention and risk reduction and available resources;

#### **Minimum Qualifications Include:**

- Demonstrated experience working with victims of sexual assault
- BA in Social Work or related field, or equivalent experience
- Demonstrated understanding of and commitment to women's issues
- Excellent written and oral communication skills
- Demonstrated ability to manage multiple priorities
- Possession of sexual assault counselor certification or willingness to obtain within six (6) months of employment
- Valid driver's license and vehicle required

#### **Benefits Include:**

- Four weeks vacation during first year of employment
- Four personal days
- Eleven holidays
- Medical benefits, with premium for employee paid by CONNSACS
- Life insurance
- 401K
- Flexible work options

**Salary:** mid-30's

**Applicants should submit a cover letter, expressing interest, qualifications and an updated resume to: Tina Greaves, Director of Victim Advocacy, CONNSACS, 96 Pitkin Street, East Hartford, CT 06108, email: [tina@connsacs.org](mailto:tina@connsacs.org), fax: 860-291-9335. NO PHONE CALLS PLEASE. CONNSACS is an affirmative action-equal opportunity employer.**